

TUITION AUTO PAY (ACH)



ACH RECURRING TUITION PAYMENT AUTHORIZATION FORM

By completing this document, you are authorizing regularly scheduled tuition and other charges to your checking or savings account. You will be charged the monthly tuition amount for each tuition billing period. You agree that no prior notification will be provided. You can access your account statement online at any time and the link can be found under the "current families" tab of our website.

Please complete the information below:

I _____ authorize Balanced Family Academy to charge my bank account indicated below on the 1st of each month for payment of my child's tuition.

Child(ren) Name(s): _____

Address: _____

Phone: _____ Email: _____

Account Type: Checking Savings
Name on Account: _____
Bank Name: _____
Bank Routing #: _____
Account #: _____
Bank City/ State: _____

PAY TO THE ORDER OF _____
FOR _____
123456789 1234567890

ROUTING ACCOUNT

SIGNATURE _____ DATE _____

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Balanced Family Academy in writing of any changes in my account information or termination of this authorization at least 30 days prior to the next billing date. If the above noted payment dates fall on a weekend or holiday, I understand that the payments may be executed on the next business day. For ACH debits to my checking/savings account, I understand that because these are electronic transactions, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of ACH Transaction being rejected for the Non-Sufficient Funds (NSF) I understand that Balanced Family Academy may at its discretion attempt to process the charge again within 30 days, and agree to additional \$25 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I certify that I am an authorized user of this credit card/bank account and will not dispute these scheduled transactions with my bank; so long as the transactions correspond to the terms indicated in this authorization form.