



The JUNIOR EXPLORER CLUB

Clubhouse Location
1033 Old Henderson Road
Columbus, Ohio 43220

Enrollment Contract Agreement

Effective August 19, 2020 – September 30, 2020

WELCOME to the JUNIOR EXPLORER CLUB (JEC) family! We are so happy you decided to enroll your child in our childcare program(s). The JUNIOR EXPLORER CLUB is licensed by the Ohio Department of Job and Family Services and is licensed to operate at The JEC Clubhouse at 1033 Old Henderson Road, 43220 for children ages 2-13. If you have any questions or concerns, please call 614-516-3325 or email our Regional Center Director, Kelly Dyas at kelly@jrexplorerclub.com

TUITION:

Tuition is based on your chosen enrollment program. Invoicing will be sent out on the 15th of every month prior to the month of care needed and is due by the end of the month it is invoiced. (For example, if you need care for October, you would be invoiced on September 15th and payment would be due in full by the end of September). At this time, **all tuition is non-refundable**. Tuition will not be prorated regardless of absence, early withdrawals, or unforeseen closings absent a separate agreement with the JUNIOR EXPLORER CLUB.

TUITION AND COVID-19:

There is always a possibility of closing a Clubhouse room due to a COVID-19 case. While this may cause an inconvenience, the JEC is unable to process refunds. The Upper Arlington School district is subject to change their learning models from week to week and because of this uncertainty we(JEC) will do our best to accommodate our families to cover the care needed based on the chosen enrollment plan. Currently, the JEC program available is operating under the E-Learning model until September 19. If the district decides to begin Normal or Hybrid Learning after September 19th, we will honor the services of After School Care (ASC) or Kindergarten Wrap (KWRAP) programs needed until September 30th. Please note: Temperatures are taken daily as part of our drop-off procedures when children arrive to enter the clubhouse. If a temp is above 99.5, the JEC will refuse entry to your child for care.

WITHDRAWALS FROM THE PROGRAM:

As is industry standard, the JEC can not prorate or refund tuition if you chose to remove your child from the program. All withdrawals from the program need to be **emailed to Cici at cici@jrexplorerclub.com** by the next invoice billing on the 15th of each month preceding the month you will not be attending. (For example, if October 10th you will not be needing care in November, you must notify us via email by the 15th).

HOURS OF SERVICE:

Our hours of operation are 8am-6pm, Monday – Friday. If you need early drop-off care from 7am-8am, you **must** notify us 24 hours in advance so we may schedule a staff member to be present and invoice accordingly. Fee for early drop-off care is \$10 per day. An overtime charge of \$1.00 per minute per child will be assessed starting at 6pm if you do not notify us that you will be late for pick-up.

ENROLLMENT FORMS:

By law, the JEC is required to have certain written information and permissions on file in order to care for your child. Upon your enrollment into the program, the JEC will provide you with the appropriate forms. All forms must be completed and returned BY the first day of care otherwise, we are unable to care for your child. Should any updates occur, it is the responsibility of every parent/guardian to notify the JEC of these changes.

ENROLLMENT CONTRACT AGREEMENT:

By signing the JUNIOR EXPLORER CLUB Enrollment Contract Agreement, you agree to the above provisions. written rules. This contract is between the JUNIOR EXPLORER CLUB, and

(Parent or Guardian)

for the care of:

NAME: _____ BIRTHDATE: _____

NAME: _____ BIRTHDATE: _____

NAME: _____ BIRTHDATE: _____

NAME: _____ BIRTHDATE: _____

NAME: _____ BIRTHDATE: _____

PARENT(S) or GURADIAN NAME(S): _____

Childcare will begin on August 19th 2020. PROGRAM CARE covers the below selected program and tuition.
(The October care program is TBA contingent upon the decision made in mid-September by Upper Arlington School district. We will resend a new Enrollment Contract Agreement once the announcement is made).

Check the contracted days and hours:

Tuition for the month of August due by Monday, August 10

Full-time care for August prorated \$472

Part-time care for August prorated \$365

Tuition for the month of September will be due by Monday, August 17th

Full-time care for September \$1,050

Part-time care for September \$810

We (I) have received, read and understand the terms and program fees defined by the JUNIOR EXPLORER CLUB. We (I) agree to abide by it:

PARENT SIGNATURE: _____ DATE SIGNED: _____

PROVIDER SIGNATURE: _____ DATE SIGNED: _____